

Julia Street Montessori School

Financial Policy 2023-2024

Deposits and New Student Registration

1. Every application requires a non-refundable \$300 Deposit.
2. Every new student to Julia Street Montessori School requires a non-refundable \$100 Registration Fee.
3. Enrollment will not be secure until we have: Application, signed tuition agreement, \$300 Deposit and \$100 Registration Fee (new students only)

Please note that all prices are quoted for cash or check. A convenience fee will be assessed if you wish to pay with PayPal (approximately 3.6%).

Tuition Payments

1. Parents/Guardians may opt to pay their tuition one of three ways. See the “Tuition Schedule for 2023-2024 School Year” for applicable discounts:
 - a. Early Bird Option
 - b. Semester Option
 - c. Extended Payment Option
2. Once the deadline for the prepayment discounts pass, those options will no longer be available.
3. Parents/guardians may choose to change their payment option to the extended pay option at any time. Please contact the business administrator to coordinate.
4. Payments are due on the 1st of the month. Tuition more than 10 days past due will be subject to late fees
5. Returned checks will be assessed a \$15 fee.
6. Any student whose account is 30 days delinquent will not be allowed to return to school until the parent (guardian) meets with the business administrator and a plan is agreed upon.
7. Concerning divorced parents: Invoices, statements, and other financial information will only be shared with the parent(S) who has signed the application and tuition agreement.

8. Parents/ guardians who wish to reserve a future place for their child will be responsible for paying the full tuition amount even though their child has not begun attending classes.
9. All invoice decisions are finalized by the business administrator.

Un-Enrollment

1. A minimum notice of 30 days must be given in writing for a parent/ guardian/ to un-enroll his/her child due to unforeseen circumstances such as health-related issues or family relocation. Please note: The parent/ guardian will be responsible for the next 30 days of tuition from the date notice is received. All prepaid fees, including registration, deposit, materials & field trip fees, are non-refundable.
2. Parent's/Guardians who unenroll after July, 1st 2023, are responsible for their August invoice.
3. Refunds for payment in full – In the event, the child is un-enrolled by their parents/guardian before the end of the school year, refunds will be given for the unused portion of the tuition with the following caveats:
 - a) All prepaid fees will not be refundable.
 - b) The months that the child was enrolled will be billed at the extended pay rate.
 - c) A 30-day notice of un-enrollment must be given.
4. All invoice decisions are finalized by the business administrator.

Late Enrollees

1. Parents/Guardian's with student who enroll after 1 September, 2023, will work with the business administrator to determine their financial obligation and sign an additional tuition agreement.
2. All invoice decisions are finalized by the business administrator.